

# Army MEPRS Program Office Newsletter

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## Bacon's Bits

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Hello everyone! While I was writing this edition of your newsletter, I realized last month marked its first year anniversary. I am thinking this is a good thing! So, thank you again for all your feedback.

The first ever Army Medicine Business Operations Bowl was held throughout the week at the Medical Symposium. The objective of the "Biz Bowl" was to incentivize and reward excellence in business practices at our Army MTFs. The "Biz Bowl" showcased the top 16 performing MTFs within the MEDCOM. These MTFs competed as teams in a tournament that challenged their knowledge and application of business processes. We submitted 20 MEPRS questions and were very pleased that several of these MEPRS questions were asked. Ft Stewart and Bavaria competed in the final round for a cool \$1m. Bavaria earned the honor and privilege of becoming the 2011 Biz Bowl Champions. Congratulations Bavaria!

I think the MEPRS track went well. The highlight of the MEPRS track was the briefing and demo on the new DMHRSi Access database. This new database automates the validation of the EAS Assigned Personnel Report, the EAS Summary Review Report, and the EAS Create File. It will also check the DOD Batch and Timecard Status Report to identify who submitted their own timecard. We will be releasing this to everyone NLT than the end of next week and we will look forward to your feedback. We had, shall we say, a lively discussion on the updated PCMH guidance of implementing the 4<sup>th</sup> level MEPRS Code per team as directed by Health Affairs. We are working hard to get you the updated guidance out today and we will begin conducting our regional teleconferences next week to discuss the guidance and any issues or concerns you may have. Since most of you were not able to attend the conference, we will post all our presentations and briefing materials on our AKO web site.

The AMPO staff would like to wish you a very happy and safe 4<sup>th</sup> of July. Unfortunately, due to the severe drought, there will be no rockets red glare and no bombs bursting in air here in San Antonio as all fireworks have been banned. However, we will be celebrating our nation's birthday by relaxing and enjoying our families and friends and hope you do the same.

Have a great month!

## BEST-OF-THE-BEST

Army MTF MEPRS Office personnel are known for their dedication and meticulous performance of their duties. This is evident when reviewing the compliance with requirements placed on them from within their commands along with those imposed by MEDCOM.

MTF Ranking is based on point values assessed for compliance with current FY EAS Timeliness, DMHRSi Timecard Compliance, Financial Reconciliation submission, Narrative submission, and Discrepancies for FY07-FY11 (AMPO Discrepancies, and Unauthorized FTE's). Contact your AMPO analyst for additional details on the ranking methodology.

### MEDCEN:

FT. HOOD

GREAT JOB!

DIANE PAPKE & STAFF

### BEDDED:

FT. POLK

EXCEPTIONAL EFFORTS!

JAMES SARVER & STAFF

### UNBEDDED:

FT. RUCKER

KATHY KELLEY & STAFF

FT. LEAVENWORTH

LINDA HIXSON & STAFF

AWESOME JOB!

## DMHRSi Helpful Hint

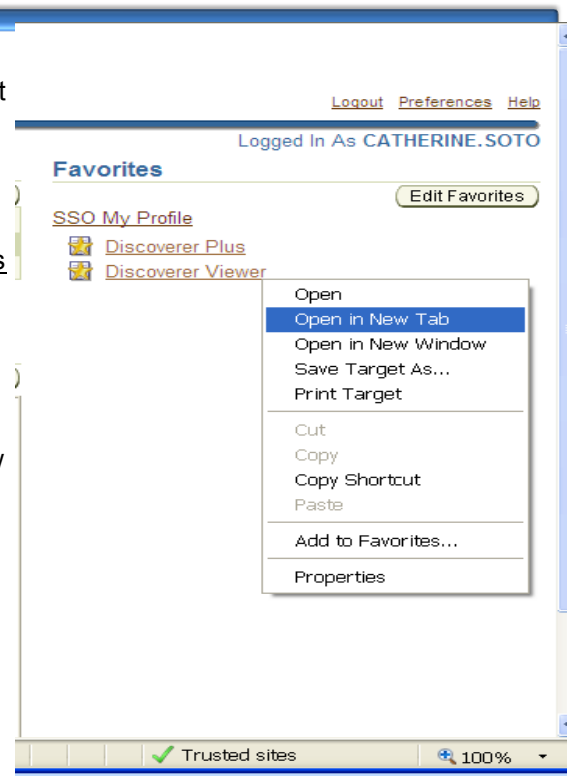
Implementation of the CAC log in for DMHRSi changed the way you access DMHRSi Discoverer Viewer and Discoverer Plus. Now you must set up a link under your favorites. Instructions for setting up your favorites link can be found in DMHRSi Help. Once the link has been established under your favorites, the user will connect to Discoverer Viewer or Plus by clicking on the appropriate link.

Note that a connection should be established for each of the roles users have in DMHRSi for Discoverer Viewer and Discoverer Plus.

In order to take advantage of the system's new functionality, and be able to navigate from one screen to another, users must right click on the desired link with the mouse. By right clicking on the link, users will be able to open the link in a different tab or a different window (as shown in the figure to the right) and keep your DMHRSi primary window open for other tasks.

If users prefer to left click on the favorite, the system will open the function (Discoverer Viewer or Discoverer Plus) on the same open screen and replace the DMHRSi main screen.

This means that if you left click, you are closing the connection to DMHRSi production and changing it to the Discoverer Viewer or Discoverer Plus connection. In order to work in DMHRSi production, you would need to log in again. Right clicking allows a new window to be opened for Discoverer Viewer or Plus while remaining logged into the DMHRSi production Window.



## **WARNING: DMHRSi Users Account Automatically End-dated**

DMHRSi user accounts will be end-dated by the system if the user does not log in at least once every 90 days.

When the employee only accesses Employee Self-Service and someone else enters the timecard via Timekeeper Entry, the timecard will still flow. The person who entered the timecard and the Timecard Approver will get a notification stating that the employee does not have a valid user account, but it will not affect the timecard.

If a Timecard Approver's account is end-dated, it will cause timecards to get stuck in the system.

AMPO will remove end-dates for users **ONCE**. We will track which end dates have been removed and AMPO **WILL NOT** remove end-dates more than once. If a timecard approver is not going to log into DMHRSi, they should not be the primary timecard approver.

## Medical Management Center

Medical Management Center (MMC) Program -The MMC Program was executed in 2010 and piloted at Ft Stewart and Ft Knox. Since piloting the program, the Regional Medical Commands have been tasked to establish MMC programs to facilitate medical management of our soldiers with the goal to decrease soldiers' recovery time, decrease the length of time soldiers cannot perform their duties, and decrease the timelines for identifying a soldier's medical retention decision point.

Since the MMC program is case management driven, AMPO is directing the use of the Functional Cost Code/MEPRS Code 'ELAN' to capture all expenses and man-hours supporting this program. If you would like to read more about the MMC Program, please refer to the MEDCOM Operation Order 10-66, dated 29 September 2010.